



Job Description

Job Title	Volunteer Events Officer
Organisation	Radio Bath CIO
Location	Radio Bath, River Tree House, Lower Bristol Rd, Bath BA2 9ES At events locations
Hours	1-4 days per year (but more, if you can). We offer fully flexible volunteering hours, so you can contribute at times that work best for you.
Expenses	Travel expenses may be covered if agreed upon in advance.

About Radio Bath CIO

Radio Bath CIO was co-founded by Steve Fountain, Simon McNeill-Ritchie and Loraine Morgan-Brinkhurst MBE in November 2019, and launched one year later. A registered charity (No. 1193978) operating 24/7 under a commercial Digital Audio Broadcasting (DAB) licence and online. Radio Bath CIO is a highly innovative model seeking to restore Independent Local Radio to our towns and cities on a sustainable basis.

Specifically, Radio Bath CIO provides local news and other information of benefit to the community, and interviews over 1,000 guests each year. We also bring the community together through our own events, as well as the media partner for the Bath Half marathon, Peasedown Party in the Park, the Rotary Club's fireworks display, and many other events.

Radio Bath CIO is now seeking to create a Community Media Hub to provide opportunities for people of all ages to gain confidence in their digital media skills, explore their creativity and improve their educational and employability prospects.

What you'll do

- You can choose to help with any one of the areas listed below or get involved in multiple aspects, whatever suits you best.

- Support our calendar of external events, including the loading and unloading of equipment and materials at the Radio Bath studio.
- Assist with on-site set-up and breakdown of event canopies and other equipment.
- Help during live events by engaging with attendees and providing practical support.
- Represent Radio Bath professionally and positively at public events.
- Provide support both in advance and on the day of the annual **Radio Bath Charity Awards**.

What we're looking for

- Enthusiastic, reliable individuals who enjoy helping out at events and working as part of a team.
- People comfortable with light manual handling (e.g. lifting event equipment).
- Friendly and confident communicators who can represent Radio Bath to the public.
- Flexible volunteers willing to support at least one event per year, with additional availability during major events.
- Community-minded individuals who enjoy practical, hands-on roles.

What you'll gain

- Experience in events support, logistics and public-facing community work.
- Opportunities to learn new skills and grow your confidence in event environments.
- The chance to be part of a welcoming, community-driven team.
- A rewarding way to contribute to local events and the success of Radio Bath.

Interested?

If you'd like to find out more, please email **volunteer@radiobath.com**

If you'd like to apply, please email **volunteer@radiobath.com** with your name, email, phone number and a short introduction as to why you would like to volunteer for us.